

	<b>Meeting Minutes</b>  Pax Christi Monthly Council Meeting	<b>COMMUNITY COUNCIL</b>
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<b>Council:</b>	<b>Community Council</b>
<b>Meeting Date:</b>	<b>4-21-2020</b>
<b>Minutes Prepared By:</b>	<b>Andrea Ward</b>

<b>Attendees:</b>	Fred Baumer – Chair	Mike Kennedy – had to leave meeting at 6:30
	Fr. Mike Byron	Andy Leet
	Jane Schmitz	Phyllis Olson
	Bruce Koehn Carolyn Zucker	Dave Putrich Ricardo Ortiz-Nava
	Dale Nelson Mary Frances Messer Nicholle Check	Mike Schneider Cindy Schuh Julie Tyler

<b>Absent:</b>		

**Call to Order:** Meeting called to order at 5:30pm by Fred Baumer.

**Opening Prayer:** Phyllis Olson led the opening prayer.

**Approve Last Month Minutes:** Minutes of the March 17, 2020 meeting were approved.

**Approved Revisions:** None

**1. Current Status Highlights:** Jane and Fr. Mike gave an overview of the current status of Pax Christi.

A month ago the building was closed and the staff was sent home through April 30. The Governor’s Stay at Home order extended that through at least May 4.

In coordination with Jane, the staff continues to be hard at work:

The operations team are thoroughly cleaning all areas of the church. Nursery staff have been taking care of the cleaning process for the Holy Family Nursery. Building Services have also been able to start the outside care projects sooner than normal, with clean-up and turning on irrigation as part of the spring clean-up work.

There are several upcoming Adult Faith Formation opportunities being planned, including adult book clubs, Lectio Divina groups, and programs already designed by Renew International. There are regularly scheduled youth hangouts by Zoom

for Middle and High School youth. High schoolers have been welcomed to join Spark Groups (Faith Interest Connectors) continuing online and a Taize prayer experience. Confirmation has been delayed, and will likely be celebrated at Pax Christi. Middle school youth will receive handwritten postcards from Evan. Elementary and preschool families in the Faith Formation program have been receiving materials that support them in finishing out the Faith Formation program year as the domestic church. First Eucharist preparations and celebrations have been delayed, with plans to hopefully complete both in the fall. The Faith Formation team continues to review status about summer programming.

Staff, along with some of the Care and Support Council, have made a calling tree that has reached out to 344 parishioners. Care Centers are closed to visits but the Care and Support team along with the Faith Formation Team started a card and letter-writing program, "Pax Cares," from which we've received positive feedback.

We continue to serve our neighbors in need. St. Stephen's, Loaves and Fishes, The Launch, and YouthLink continue to receive support either by either receiving food for the meals we would normally support there or a monetary donation.

We continue to connect with people coming through SERVE and new members.

Live Streaming the Mass has been successful. Mass usually starts with about 400 viewers during Live Stream, though numbers tend to drop after the homily. Each Mass has around 1500 views, counting those that view it after the Live Stream, with a significant increase in numbers for our Holy Week Masses.

There has been regular communication with parishioners with the eNEWS and videos from Fr. Mike that have replaced the bulletin. We've also been posting positive and inspirational posts across our social media twice a day. This has seen a rise in numbers of people connecting with us through social media. Our Facebook followers have increased to over 1400 users and about 300 followers on Instagram.

The Finance Team has been hard at work in many ways. One of the ways they are connecting with the community is by sending personal letters of thanks to those who are continuing to donate during this time.

**2. Lay Leadership Development and Engagement Update for 2020-2021:** Discussion lead by Dave Putrich.

So far there have been 44 nominees brought forward. The Lay Leadership Development and Engagement Council are getting ready to contact those on the list. The LLDE council still have a goal of completely full councils for the 2020-2021 year.

Nominations will now be open until late July. Information is on the website: <https://www.paxchristi.com/layleadership>.

Because of the need to cancel the planned in-person information sessions, the Council is looking into the possibility of a video being made with slides that were created that would be distributed to those nominated. The request was made that this video also be made available to the Council as well.

Commitment night has been moved to late July, allowing the regular training night with all Councils to still be held in August if possible.

**3. Financial Update:** Mike Kennedy led the discussion.

Donations are down about 30% during this time, but we have still had about 1000 households donating. We are still ahead of our budget (from July 2019 to March 2020), and because Pax has in place conservative investment practices, we have not been seriously affected by the stock market downturn and current fluctuations.

The parish has been approved for a forgivable Payroll Protection Program (PPP) Loan for the amount of \$326,100. This loan is meant to help cover 8 weeks of payroll, benefits, and utilities. Any of the loan not used for this purpose will have to be repaid over two years with a 1% interest rate. If there is any money left over from the loan after those expenses are met, Pax Christi plans to forward the funds to other organizations that may need it. Passing on money from loan will not create an expense for Pax Christi. One of the conditions of the loan is that staff needs to stay the same from when loan is received until the end of June.

## **Action: Payroll Protection Program Loan and Approval – unanimous approval**

The planned video screen update project will move forward during this time. The question was raised if we should move forward with this type of project during this time or if it would be better to move money to other projects to help people who are affected in the shut-down? Should we reassess the scope of the video project? However, the funds being used were from a donation made with the request that it be used for capital expenses. Also, the camera being used for the livestreaming is on loan to Pax from Tierney, the company whose bid we accepted. How this project is presented to the parish will be very important, as we want to make sure that we are clearly showing our commitment to proper stewardship of the donations people give.

## **4. Communications Council – Need for a Parish Census:**

Nicolle Check led the discussion. As we've been reaching out to members of community during this COVID-19 time, we are now finding holes in our record keeping. There hasn't been a Parish Census since about 2007/2008.

The new census would include updated demographic information, contact information, and possibly expand cellphone information. It would be coordinated internally, and be running by the end of 2020. This timing will also hopefully help increase results as people are already thinking about the U.S. census this year. The information would be for internal use only; information will not be made public.

We have all seen how important communication is recently. Actionable communication is based on who is receiving it – the census will make that possible. It will also allow us to better use the tools we already have. For example, while the open rate for the weekly eNEWS is great, there are people that never open it. The census may help us discover why.

A model of example questions have been requested and will hopefully be provided at the next meeting.

**5. Synod Update:** Jane Schmitz reported on the Synod update. Small discussion groups, based on the issues brought forth in the listening sessions, originally scheduled to start in the fall, have been delayed by the archbishop and will now start in the fall of 2021.

## **6. Closing Prayer from Fr. Mike**

**Next Meeting** – May 19, 2020

The meeting was adjourned at 6:44pm.

Respectfully submitted by Andrea Ward.